

**AYLESFORD PARISH COUNCIL**  
**ENVIRONMENTAL SERVICES**  
**COMMITTEE**

**TUESDAY 6 MARCH 2018 – 7.20pm**

**MINUTES**

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**Present:** Cllrs Base (Chairman), Balcombe, Ms Dorrington, Elvy, Mrs Gadd, Gledhill, Rillie, Shelley, Smith, Wright

**In attendance:** Mr Harris, Clerk    Mrs Collier, Deputy Clerk

**Apologies:** Cllrs Ludlow, Walker, Winnett

**1. Apologies**

The apologies of Cllrs Ludlow (work commitment), Walker (TMBC meeting) and Winnett (personal) were noted and reasons accepted.

**2. Declarations of Interests** – There were no declarations of interest additional to those contained in the Register of Members' Interests.

**A. FOOTWAYS/HIGHWAYS/LIGHTING MATTERS**

**1. General Highway** – No report to this meeting.

**2. Eccles Highway Matters**

**2.1 - Bull Lane/Pilgrims Way junction**

Clerk investigating the approach of using a Traffic Management Consultant regarding 20mph speed limit through Eccles with KCC and the likely costs involved.

**2.2 – New Banner** – Local Members have now agreed to fund this.

**3. Blue Bell Hill Highway Matters**

**3.1** – Slow sign on slip road off the A229 towards Aylesford currently situated under the bridge. Request to be moved.

3.2 - Lighting repairs still awaited on the slip road. Clerk to pursue.

**Clerk**

#### **4. Aylesford Highway Matters**

4.1 - **Aylesford Village Square** - TMBC Conservation Department have agreed to the revised KCC materials specification for this project. Clerk has taken up the matter of updating the pricing schedule with KCC.

4.2 – **A20/Homebase Flooding** – It is understood that Kent Highways will be undertaking works in March/April to alleviate this problem.

#### **5. Walderslade Highway Matters**

5.1 – Robin Hood Lane - Local Members have noted that ‘speed/traffic counting’ wires have been installed in the Medway section of Robin Hood Lane. Awaiting response from Medway regarding request for information on results. Clerk to pursue.

**Clerk**

6. **Public Footpaths** – No report to this meeting.

7. **Street Lighting** – No report to this meeting.

8. **Car Parks** - No report to this meeting.

#### **9. Bus Services**

KCC have now formally lodged a complaint on behalf of Burham, Wouldham and Aylesford Parish Councils with the Traffic Commissioner regarding the poor standard of service by Arriva on the 155 route.

#### **10. Any Other Business/Correspondence**

10.1 – Pratling Street, Aylesford. Cllr Rillie reported on the community litter pick in this area following the tree and shrub clearance recently undertaken by TMBC. Now that the area is back in a reasonable condition he asked that TMBC be asked to add Pratling Street to their street cleansing schedule.

**Clerk**

### **B. RECREATION AND AMENITIES MATTERS**

#### **1. All Sites**

##### **Play Equipment Enhancement Programme**

Clerk to report to future meeting.

2. **The Hollow** – No report to this meeting.

### **3. Ferryfield**

3.1 - Rugby Club car parking on Ferryfield – 31 March 2018 8.00am to 3.00pm. Already agreed.

3.2 – Rugby Club car parking on Ferryfield – Additional request for 22 April. **Agreed.**

3.3 –North West Kent Dog Training Club event – 20 – 22 July 2018 – Already agreed.

### **4. Forstal Road Recreation Ground**

Scout Fun Day – 15 July 2018. Date already agreed.

**5. Allotments** – No report to this meeting.

**6. Eccles Recreation Ground** - No report to this meeting.

### **7. Tunbury Recreation Ground, Changing Rooms and Car Park**

Guttering clearance around the changing rooms to be arranged.

**Clerk**

Cllr Wright reported on the continued poor condition the changing rooms are being left in by the Football Club. Clerk to investigate further and to consider before reletting again for the 2018/19 season.

**Clerk**

**8. Blue Bell Hill Recreation Ground** - No report to this meeting.

**9. Blue Bell Hill Pond Site** – No report to this meeting.

### **10. Cemetery**

10.1 - Long term future **extension**. Clerk's full report attached at **Appendix A** to the bound copy of these minutes. In summary:

There are currently approximately 50 spaces available. This would give approximately another 3 – 10 years of use depending on rate of use (2017/18 - 5 plots to date but use was higher in previous two years).

To extend the cemetery into Ferryfield by approximately 30 metres would provide an additional approximate 500 burial plots and 260 ashes plots. On burial rates of 20 per year this could provide another 38 years taking it up to 2060. Approximate cost of the project - £55,000.

The long term plan for the extension of the cemetery was **agreed** and the Clerk was instructed to proceed. **Clerk**

### **10.2 – Pre Purchasing of Graves**

In order to ensure complete control and best use of the remaining plots in the cemetery, it was **agreed** that a policy of no pre-purchasing of plots is introduced with immediate effect until the completion of the cemetery expansion project. **Clerk**

### **10.3 – Transfer of Exclusive Right of Burial**

There are Regulations regarding the strict legal processes to be followed to transfer a grant of rights from one owner to another. This will require additional administrative work by the Council to ensure the correct procedure and documents are in place. It was **agreed** that a charge of £50 (in Parish) or £150 (out of parish) be made in future for transfer of grant of rights. **Clerk**

### **10.3 – Charges for 2018/19**

Proposed charges for 2018/19 were tabled and **agreed** as at **Appendix B** to these minutes. Approximately 5% increase on 2017/18 charges.

**11. Churchyard** - No report to this meeting.

### **12. Old Bridge Gardens**

There has been some unauthorised random tree and flower planting in OBG. Clerk was authorised to contact the person responsible to request a respective application to plant for the Council to consider. If this is not forthcoming the tree and flowers may be removed. **Clerk**

**13. Mill Hall (Beside Rose Cottage/Old Bridge)** - No report to this meeting.

**14. Yoakley Land** - No report to this meeting.

**15. Walderslade Open Spaces** - No report to this meeting

**16. St Marks Square, Belgrave Street car park, new car park**

### **17. Podkin Meadow**

Long term project continuing and wild flower and grass seed sowing will now take place in the Spring when ground conditions allow.

### **18. Any Other ESC Business/Correspondence**

There being no further business, meeting closed at 7.58pm.